

MONTHLY PLANNING & INFORMATIONAL MEETING

Minutes

August 15, 2016

1. Welcome: Todd Hugie/ Brian Joy/ Amanda Davis

Had introductions from our new committee members. PEA and CEA have combined associations. By-laws were re-organized to implement senior and junior members. Senior and Junior members will get together in preparation for their understanding of their roles and committee responsibilities. Also brainstorm new ideas or process they would like to add in their committee roles

Trisha Hunsaker gave recognition awards to our past members who completed their service:

Marci Smith

Christine Downs Cisneros

Darla Moore

Deb Megill

Diane Buist

Monic Lewis

2. Approved Minutes for July

3. General Business: Todd Hugie/ Brian Joy/ Amanda Davis

Main points from UHESA conference in July consisted of Family/Parental Leave Policy to be re-evaluated at USU to be more flexible for families. Dixie has a half-day Professional Development Day for staff; an event that focuses on the needs and improvements for staff; possibility we can incorporate an event like that at USU? Discuss scholarship eligibility to employees only OR to include family members OR expand to anyone. Could we open the scholarships for professional development conferences in addition for education use? USU campus has decided to do our own thing for the Bring a Friend to Finish Initiative.

Ideas were presented and suggestions to have a SEA Launch Party to welcome the integration of the PEA and CEA Associations and have quarterly socials to recognize staff of the quarter.

4. Budget and Finance: Christine Downs Cisneros/ Maura Blair

None

5. Committee Reports

a. Scholarship/Endowment: Melanie Bowen / Deb Megill (excused)

No report

b. Legislative Committee: Maren Stromberg

No report

- c. Professional Development: Chenese Boyle/Christine Ballard**
No Report
 - d. University Relations: Michael Bishop (excused)**
No report
 - e. Professional Relations: Nancy Hyde/ Marilyn Atkinson**
No report
 - f. Benefits & Advisory: Scott Olsen / Wade Perkins**
No report
 - g. Parking: Tammy Firth / Trisha Hunsaker**
No Report
 - h. Calendaring: Jessica Hansen**
No report
- 6. Next Meeting: September 6, 2016, 12pm in TSC Rm 332 Senate Chambers**